



Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability.

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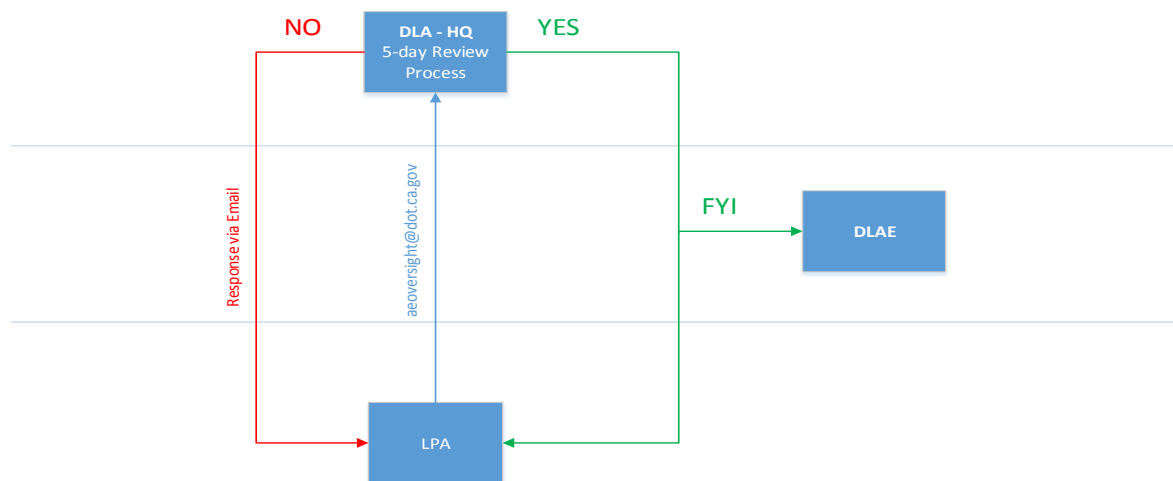
DIVISION OF LOCAL ASSISTANCE

John Hoole

Acting Division Chief

CONSULTANT CONTRACT REVIEW

FLOW CHART FOR EXHIBIT 10-C SUBMITTAL & APPROVAL



EFFECTIVE DATE

October 1, 2017

POLICY

To ensure compliance with Federal and State regulations, Exhibit 10-C is revised to identify critical elements of the consultant procurement process.

PROCEDURE

Effective October 1, 2017, local agencies must submit a completed Exhibit 10-C for all federal and/or state funded consultant contracts to aeoversight@dot.ca.gov for Caltrans **review and acceptance prior to contract award**. The Office of Guidance and Oversight (GO) will notify the local agency of Exhibit 10-C acceptance or rejection within 5 business days.

If there are any changes to the contract after Caltrans acceptance of Exhibit 10-C, the local agency must notify and provide a copy of an updated Exhibit 10-C and all contract amendments to the Office of GO at aeoversight.dot.ca.gov.

IMPACTS

Exhibit 10-C is required for all federally and/or state funded consultant contracts. Execution of a consultant contract without Caltrans acceptance may result in ineligibility for reimbursement.

GUIDANCE/TRAINING

Instructions provided with Exhibit 10-C.

Training schedule: host in-person in each District and online webinar.

Office of Guidance and Oversight

